



## REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRMS SELECTION)

**Country:** Islamic Republic of Afghanistan

**Assignment Title:** Design of Asan Khedmat Third Service Center in khair khana, Kabul

**Duration of Assignment:** Two Months

**Implementing Agency:** Ministry of Communication and Information and Technology (MCIT)

**Contract Type:** Lump Sum

**Reference No:** **MCIT/AK/98/ICB/QCBS/CS-01/ Re-bid**

### 1. Background

The new initiative called Asan Khedmat, under the auspices of the Ministry of Communication and information technology (MCIT) which was approved by the Economic Council of Ministers in its meeting on March 19- 2016, is a one-stop shop for government services and auxiliary services from the private sector. Asan Khedmat in Afghanistan is perceived to be a major step towards raising the performance level of the Afghan government by increasing efficiency and effectiveness and enhancing the responsiveness to the needs of the Afghan citizen. The center shall help to deliver quality services in an inexpensive and timely manner and have a positive effect on the relation between citizen and government, making the work of the government employees, who bear the shortcomings of the present system, more fulfilling.

The idea behind this concept is to have common government services under one roof, thus shortening ways for the citizen and improving efficiency, which in turn results in greater citizen satisfaction. The services are delivered by the staff of the service-delivering agency, trained in the same way and clad in the same uniforms as the ASAN operational staff

The Asan Khedmat initiative is planning to build a twin building which accommodates on the one hand the first Asan Khedmat Service Centre, and which, on the other hand, accommodates the Public Services Support Agency, which is the parent organization for all Asan Khedmat Service Centers. Both buildings are designed and structured in accordance with strict

### 2. AIM OF THE ESTABLISHMENT OF ASAN KHEDMAT PUBLIC SERVICE CENTER:

To reduce an extra expensed and loss of the time by the citizens;

To achieve observing the respected to the ethical rules and the kind behavior the citizens;

To increase transparency and strengthen the fight against corruption;

To ensure a larger use of electronic services;

### 3. GUIDELINES, WHICH INCLUDE AMONGST OTHERS:

Ability to cope with the rush of large numbers of citizens without obstruction

Facilitate easy guidance of the citizens seeking public services

Accommodate special infrastructure for information and communication technology

Accommodate security needs

Accommodate training facilities

Facilitate ISO 9001 compatibility

Building code requirements for structural concrete (ACI 318-08)

Earthquake – resistant structure design

General scope of the building drawing and technical specification, 1. four story building 2. three story buildings 3. two story building and one-story hall buildings include of the all related component like generator room, power room, power supply system, drainage system inside the center road and footpath with lighted system, greenery, landscape base on design

All drawing list should be printed by A1 and A2 size the mentioned dimension should be visible and used standard taxes

ASTM standard taste and all concrete tests max design and quality control documentation should be complete.

It is expected that the design and engineering deliverables adhere to modern standards rendering exterior and interior 3D visualization, and project animation video more than one-minute, three hard copy of the printed design requirements base on above mentioned size and quality entire package and within last presentation etc.

#### **4. Objectives of the Assignment**

- 1-To reduce an extra expensed and loss of the time by the citizens;
- 2-To achieve observing the respected to the ethical rules and the kind behavior the citizens;
- 3-To increase transparency and strengthen the fight against corruption;
- 4-To ensure a larger use of electronic services;

#### **5. Scope of the services**

Preliminary & detailed design and preparation of including Drawings, Technical Specifications, BoQ and cost estimate that shall include the following tasks:

##### **Task 1:**

Visit, site topography survey site plan and analyze site  
Build model of site  
Well design  
Develop concept model  
Report on design process

##### **Task 2:**

Perform environmental and structural analysis  
Build final models  
Report on design process

##### **Task 3:**

- a. Building site model
- b. Soft copy of design and reports in CD
- c. Building concept model
- d. Building architectural model
- e. Building sketch model

Draft Final Report, after detailed design phase

#### **6. Qualification Requirements/Short listing Criteria:**

The MCIT now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the services described under paragraph 3 above. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

## 7. The short listing criteria are:

**Apart from the below criteria the TOR Criteria also considerable:**

- a) The Consultant should be registered legal entity. The consultant should provide a copy of the business license with its EOI.
- b) The consultant should not be in loss for the last [3] years. Consultant shall demonstrate having sound financial situation by submitting audited financial reports or any other credible financial documents for last [3] year
- c) The consultant shall provide proven experience for a minimum of one contract with the value of **(2,304,000) tow millions three hundred four thousand Afghani** executed during last 5 years of similar nature indicating the duration, value and years of performance, which should showcase the expertise/ strength of the consultant for undertaking such assignments.
- d) The consultant shall provide annual turnover one in last five years (4,608,000) four million six hundred eighty thousand, Afghani.

The Consultant while describing the assignment(s) for similar experience should furnish the following details:

- Consultant should explain in what way the executed assignment(s) was/were similar in nature to the current assignment.
  - The Consultant should explain the exact role played by the Consultant in the assignment if the assignment was carried out in association with other firms as JV or in sub-consultancy for carrying out the assignment.
- e) Consultant having some regional experience is desirable.
  - f)

### **. Requirements for Consultants participating as Joint Venture, Consortium or Association:**

Consultants may associate with other firms in the form of a joint venture or a sub consultancy to enhance their qualifications. If consultants intend to associate with other firms, they are advised to clearly identify the lead partner and state the composition and nature of their association (JV/ sub-consultant) in their EOI. In case of association between the firms are in the form of JV, the following requirements will also apply:

- Only the firm meeting not less (40) % of the shortlisting criteria shall act as the Lead Partner of the JV. The lead partner needs to be identified in JV agreement or intention of forming JV to be submitted with the EoI. Other member(s) of JV need to meeting not less (25) % of the shortlisting criteria. The figures for each of the partners of a JV shall be added together to determine the consultant's compliance with the shortlisting criteria.
- The variance in similarity and complexity could be acceptable. v. Consultant having some regional experience is desirable

## 8. Legal References

The attention of interested Consultants is drawn to 'Chapter 4 - Process of Request for Proposal' of "Rule of Procurement Procedure" issued by Government of Islamic Republic of Afghanistan. The consultants are also required to maintain high standard ethics throughout the procurement process. The Consultants' attention is also drawn to Article 16 of Afghanistan Public Procurement Law for compliance. The consultants can download the Public Procurement Law and Procedure from: [www.npa.gov.af](http://www.npa.gov.af)

## 9. Method of Selection

A Consultant will be selected in accordance with the **Quality and Cost Based Selection (QCBS)** set out in Rule 59 of Procurement Procedures.

## 10. Submission of EOI

Expressions of interest must be delivered in a written The deadline for submission of EOI is ( 10/20/1398) Time 2:30 PM after announcement date as mentioned on announcement documents to procurement department at, Muhammad Jan Khan Watt, Kabul Afghanistan 14<sup>th</sup> floor MCIT building, room number 912.

For more information: Do not hesitate to contact below address.

Contact No: 0202101201/0202103741

Email Address: [Khyber.seddiqi@mcit.gov.af](mailto:Khyber.seddiqi@mcit.gov.af)

Further information in respect to this REOI can be obtained at the address below by email or in person during office hours [08:00 AM-04:00PM].

[www.mcit.gov.af](http://www.mcit.gov.af)

[www.npa.gov.af](http://www.npa.gov.af)

or by sending a message to email ([aslamsherzad77@gmail.com](mailto:aslamsherzad77@gmail.com) )

Further information in respect to this REOI can be obtained at the address below by email or in person during office hours **i.e. 08:00 AM - 04:00 PM.**

**Attention: Aslam sherzad**

Procurement Manager (Consulting Services Department)

MCIT

Mohammad Jan Khan Wat, Kabul, Afghanistan

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