

**Islamic Republic of Afghanistan**  
**Ministry of Communication and IT**  
**Afghan Telecom Corporation**

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**REQUEST FOR EXPRESSIONS OF INTEREST**  
**(CONSULTING SERVICES – FIRMS SELECTION)**

**Country:** Islamic Republic of Afghanistan

**Name of Project:** Financial Audit of Afghan Telecom Corporation for year 2017, 2018 and 2019

**Assignment Title:** Financial Audit of Afghan Telecom Corporation

**Duration of Assignment:** 2 Months

**Implementing Agency:** Ministry Of Communications and Information (MCIT)

**Duty Station:** Kabul

**Contract Type:** Lump-Sum

**Ref. No.:** MCIT-AFTEL/CS-LCS-249/97

**1. Brief of the Assignment**

**i. Background**

Afghan Telecom ("the Company") was registered with Afghanistan Investment Support Agency (AISA) as a telecommunication company bearing License No: D-22427 dated 6 June 2005 (16 Jawza 1384). The Company was established to undertake the telecommunication business formerly carried on by telecommunication department of Ministry of Communication and Information Technology (MCIT) of the Islamic Republic of Afghanistan.

The Company is wholly owned by Ministry of Communication and Information Technology (MCIT).

The Company provides the telecommunication services within Afghanistan. It owns and operates telecommunication facilities and provides domestic and international telephone services and other communication facilities throughout Afghanistan.

Moreover the organization has sufficient financial management system, policies, procedures and internal control system in-line with the financial management ethical principles, International Accounting Standards (IASs) and Generally Accepted Accounting Principles (GAAP). Our aim is to ensure core values of accountability, transparency, and integrity in all our conducts.

**ii. Objectives of Assignment**

The objective of this assignment and audit is to have an independent recognized firm opinion on the financial statements of the Company, the accounting and financial reports, its Internal Control System, effectiveness, transparency of policies and regulations.

**2. Scope of the Services**

The purpose of this REOI is to obtain the services of an audit firm, whose principal officers are independent chartered accountants, certified or licensed by a regulatory authority of a state. The preparation of the financial statements and other supportive document is the responsibility of Afghan Telecom. The audit firm should start examining the financial documents and financial statement of Afghan Telecom for the period mentioned in this document.

### **3. Qualification Requirements / Short-listing Criteria**

Afghan Telecom Corporation (AFTEL) - Ministry Of Communications and Information (MCIT), now invites eligible consulting firms ("Consultants") to submit Expressions of Interest (EOI) for these services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

**The short listing criteria are:**

- a) Should be a registered legal entity and should have been in business for the last 5 years in providing auditing Services in similar or related assignments. (The consultant is required to provide a copy of their Certificate of Incorporation issued by relevant authority in the country of establishment)
- b) Annual turnover during any one of the last three years should not be less than equivalent to **USD (170,000.00)**. One Hundred and Seventy Thousand US Dollar.
- c) The consultant should have proven experience and familiarity with Financial Auditing with understanding of Telecom Sector financial concept related to auditing. The firm should have exceeded for a minimum of one contract of Telecom sector with the value of the contract as **USD (100,000.00) One Hundred Thousand US Dollar** or more having executed during last 6 years of similar nature indicating the duration, value and years of performance, which should showcase the expertise/ strength of the consultant for undertaking such assignments.
  - Consultant should explain in what way the executed assignment(s) was/were similar in nature to the current assignment.
  - The Consultant should explain the exact role played by the Consultant in the assignment and as to whether the assignment was carried out in association with other firms as JV or in sub-consultancy for carrying out the assignment

The Consultant while describing the assignment(s) for similar experience should furnish the following details the duration, value and years of performance of such previous assignments

A clear explanation of in what way the executed assignment(s) was/were similar in nature to the current assignment 'on offer', and also a clear indication of the input of key experts provided for the same

The exact role played by the Consultant in the nominated assignment/s; and

Whether the assignment was carried out under sole contract, or in association with other firms as JV, or in a sub-consultancy relationship / arrangement.

- d) Regional experience is considered desirable.

### **4. The requirements for Consultants who intend to associate with other firm(s) in the form of a Joint Venture (JV) or Consortium or a sub-consultancy to enhance their qualifications are indicated hereunder:**

- i. The lead partner is required to be identified clearly and state the composition and nature of their association (JV/ sub-consultant) in their EOI.
- ii. In case of JV, the lead partner shall meet the shortlisting criteria of turnover under (a) & (b) above and substantially meet the experience criteria under (c) above (having executed the assignments with contract value indicated therein). The JV partner should also meet the shortlisting criteria under (c) above (having executed the assignments with contract value as 50% of the value indicated therein).
- iii. In case of Consultant who intends to associate with other firm(s) in the form of a sub-consultancy, the lead partner shall meet the shortlisting criteria of turnover and experience under (a), (b) & (c) as above.

## **5. Legal References**

The attention of interested Consultants is drawn to 'Chapter 4 - Process of Request for Proposal' of "Rule of Procurement Procedure" issued by Government of Islamic Republic of Afghanistan. The consultants are also required to maintain high standard ethics throughout the procurement process. The Consultants' attention is also drawn to Article 16 of Afghanistan Public Procurement Law for compliance. The consultants can download the Public Procurement Law and Procedure from: [www.npa.gov.af](http://www.npa.gov.af)

## **6. Method of Selection**

A Consultant will be selected in accordance with the Least-Cost Selection (LCS) process set out in Rule 59 of the (NPA) Procurement Procedures.

## **7. Submission of EOI**

Expressions of interest as per Annexure 'A' attached must be delivered in a written form to the address below (in person, by mail, or by e-mail) by **February 10, 2019 04:00 PM** (Kabul Local Time).

Further information in respect to this REOI can be obtained at the address below by email or in person during office hours, **i.e.08:00-04:00 PM**.

**Attention: S. Karimullah Akramy**

Procurement Manager (Procurement Directorate)

Afghan Telecom Corporation (AFTEL)

**Address:**

**Ministry of Communication and Information Technology**

**Afghan Telecommunication Corporation (AFTEL)**

**Procurement Directorate, Muhammad Jan Khan Watt, Post**

**Parcel Building, 4<sup>th</sup> Floor**

Phone Number: +93(0)749416643 or + (0)749416409

**Email:** [s.akramy@afghantelecom.af](mailto:s.akramy@afghantelecom.af) **CC:** [b.haidari@afghantelecom.af](mailto:b.haidari@afghantelecom.af)

**Web site:** [www.npa.gov.af](http://www.npa.gov.af)

## ANNEXURE A: FORMAT FOR EXPRESSION OF INTEREST

The expression of interest in English language must be submitted as per the following format:

*{Note: In case documents submitted are in any language other than English, the consultant should submit a self-certified copy of the translated document in English (along with originals).}*

**SECTION 1:** Organization Details (In case the EoI is being submitted as a Joint Venture/Sub-Consultant, the information has to be submitted for the Lead Partner as well as other members of the Joint Venture separately/Sub-Consultant.)

| Part 1: Organisation Detail   |   |   |
|---|---|---|
| I.  | Name of the Organization                      |   |
| II.   | Details of the Organization                   | <ul style="list-style-type: none"><li>• Address of the Registered Office:</li><li>• Telephone:</li><li>• Facsimile:</li><li>• Website:</li></ul>  |
| III.  | Information about Organization                | <ul style="list-style-type: none"><li>• Year of Establishment:</li><li>• Status of the Organization: (Public Ltd./Private Ltd./LLP etc.)</li></ul>  |
| IV.   | Name and designation of the person authorized | <ul style="list-style-type: none"><li>• Name</li><li>• Designation</li><li>• E-mail</li><li>• Contact Number</li></ul>  |
| V.  | Number of Personnel                           | <ul style="list-style-type: none"><li>• Total employee strengths on the payroll of the company as on (specify the date)</li><li>• Number of qualified technical personnel on its payroll or panel working in the area of (specify the area)</li></ul> |
| <b>Part 2</b> EOI Respondent firm needs to mention its core business areas and any other relevant details / experience in a descriptive format. EOI Respondent firm needs to mention its Technical and managerial capability for executing the scope of services. |   |   |

Please provide a response with details in not more than 3 pages

**SECTION 2:** Documents to be submitted

|   | Information to be provided  | Documentary Evidence to be Provided   | Page number as part of Annexure |
|---|---|---|---------------------------------|
| 1 | The Consultant should be registered legal entity and should have been in business for the last 5 years in providing Consultancy Services of similar or related assignments. (The consultant is required to provide the copy Certificate of Incorporation issued by relevant authority in country of establishment | Copy Certificate of Incorporation issued by relevant authority in country of establishment  |                                 |
| 2 | Annual turnover during any one of the last three years (2015, 2016 and 2017) should not be less than equivalent to <b>USD (170,000.00).</b> One Hundred and Seventy Thousand US Dollar.   |   |                                 |
| 3 | c) The consultant shall provide proven experience for a minimum of one contract of Telecom Sector with the value of the contract <b>(100,000.00) One Hundred Thousand US Dollar</b> or more having executed during last 6 years of similar nature indicating the duration, value and years of performance, which  | <p><i>Details of the experience should be submitted as per format in <b>Section 3</b> along with the following documents:</i></p> <p>For completed projects :</p> <p>1. Copy of Contract(s)</p> <p>For On-Going projects :</p> <p>1. Copy of Contract</p> <p>2. Copy of the letter from authorised client representative / Self-Certified declaration by authorized Signatory of the EoI Respondent</p> |                                 |

| Information to be provided |   | Documentary Evidence to be Provided  | Page number as part of Annexure |
|----------------------------|---|--|---------------------------------|
|                            | <p>should showcase the expertise/ strength of the consultant for undertaking such assignments.</p> <p>For JV Member, the proven experience for a minimum of one contract with the value of the contract as USD (50,000 US Dollar)</p> | <p>Entity stating that scope of services completed till date along with payment realised for the project.</p> <p>Please note:<br/> <i>The credentials cited under this must have been executed by the EoI Respondent or the JV partner and not its parent/child company</i></p>  |                                 |
| 4                          | The details of the Consultant's regional experience if any.   | List the Contracts executed with details such as contract number, the client detail, period of the contract, value of the contract, brief about the assignment etc.  |                                 |
| 5                          | Other relevant documents  | <p>i. Declaration that the firm is not black-listed by any Government agencies in Afghanistan</p> <p>ii. Declaration that the consultant does not have any conflict of interest in terms of taking any assistance / support from individual / firm / consultants who have been part of the Project... .....consultancy or the bid publication process.</p> <p>iii. Declaration by the Consultant that the information furnished in EoI is correct and for any misrepresentation detected at any stage of selection process or during execution of the resultant contract if successful, the Consultant to be taken up under the Law of the Land.</p> |                                 |

**SECTION 3:** Format for furnishing details of Credentials / Past Experiences for projects as at Sl. No. 3 of Section 2. The information need to be furnished as per the Format below for each credential.

The project citation should be a maximum of 2 pages per credential/project along with documents as mentioned under Sl. No. 3 of Section 2 (above). The citation need to be furnished for each credential.

|   |                                  |
|---|----------------------------------|
| Assignment name:  | Country:                         |
|   | Location within the country      |
| Name of Client:   | Address:                         |
|   |                                  |
| Name of the Legal Entity in whose name the contract is: | Duration of assignment (months): |
|   |                                  |

|  |  |
|--|--|
| No. of man month of the assignment:  | Start date (Month/year):<br><br>Completion date (Month/year):                    |
| Approx. value of the overall contract (in USD):  | Approx. value of the services provided by your firm under the contract (in USD): |
| Name of associated organizations, if any:  | Role of Consortium member:   |
| Narrative description of the Project:  |  |
| Detailed Scope of services, coverage of the project: <ul style="list-style-type: none"> <li><i>Consultant should explain in what way the executed assignment(s) was/were similar in nature to the current assignment and also indicating key experts input for the assignment(s) including their qualifications and experience (CVs of such key staff are not required to be attached)</i></li> <li><i>The Consultant should explain the exact role played by the Consultant in the assignment if the assignment was carried out in association with other firms as JV or in sub-consultancy for carrying out the assignment.</i></li> </ul> |  |
| Relevance of Project to the current scope (i.e. relevant project components in detail)   |  |
| Details of the impact of the project for the client:   |  |
| Copy of Contract(s)?   | YES / NO   |
| Copy of certificate from the client with explicit information to meet the specific requirement of the criteria attached?   | YES / NO   |

|   |          |
|---|----------|
| Copy of self-certificate with explicit information to meet the specific requirement of the criteria attached? | YES / NO |
|---|----------|